



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
March 6, 2024
MINUTES**

CALL TO ORDER

The meeting on Wednesday, March 6, 2024, was called to order at 6:00 p.m.

ROLL CALL

Airport Commissioners: Present: Dennis Houghton, Bruce Miller, Dan Glaeser,
Levi Maaia, Topaz Grabman

Excused: Cassandra Reed, Craig Arcuri

Staff: Chris Hastert, Airport Director
Jonathan Abad, Airport Business Manager
Sara Iza, Airport Development Manager
John Feldhans, Acting Properties Manager
Mo Graham, Commission Secretary

Guests: Corbett Smith
Hardy Bullock

CHANGES TO THE AGENDA

1. None.

NOTICES

2. That on Friday, March 1, 2024, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

3. **Request to Speak:** Larry Rosen, Thomas Heine, Donald DeLuccio.

LIAISON REPORTS

4. City of Santa Barbara Liaison Councilmember Eric Friedman
City of Goleta Liaison Councilmember James Kyriaco

ACTION: Reports given by Eric Friedman and James Kyriaco.

AIRPORT DIRECTOR REPORT

5. Recommendation: That Airport Commission hear a brief report from the Airport Director. The report will include an update on commercial airline activity, a current year budget summary, and a brief summary of Director activities.

ACTION: Presented.

CONSENT CALENDAR

6. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, January 17, 2024.

7. **Subject: Lease Agreement – AgRx, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a three (3) year term, with two (2) one-year options, with AgRx, Inc. for 1,523 square feet of Unit C of building 225 and 16,380 square feet of land located at 6150 Francis Botello Road, commencing April 1, 2024, for total annual rent of \$86,747.52 exclusive of utilities.

8. **Subject: Lease Agreement – Pacific Coast Tree Experts, Inc.**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a two (2) year term, with one (1) one-year option, with Pacific Coast Tree Experts, Inc. for 24,450 square feet of paved lot located at 20 Jack Peres Place, commencing April 1, 2024, for total annual rent of \$58,680.00

9. **Subject: Lease Agreement – Parker Clay, LLC**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a one (1) year term, with four (1) one-year options, with Parker Clay, LLC. for 1,750 square feet of Unit 1A located at 6100 Hollister Avenue, commencing April 1, 2024, for total annual rent of \$40,950.00 exclusive of utilities.

10. **Subject: Lease Agreement – Paul Taylor, Individual**

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a three (3) year term, with two (2) one-year options, with Paul Taylor, Individual, for a total of 1,446 square feet of Unit B and C of building 224 located at 6100 Francis Botello Road, commencing April 1, 2024, for total annual rent of \$28,532.88 exclusive of utilities.

11. Subject: Lease Agreement – WOW Gear, LLC

Recommendation: That Airport Commission approve and authorize the Airport Director to execute a new Lease Agreement for a two (2) year term, with three (3) one-year options, with WOW Gear, LLC for 2,236 square feet of Unit 4B located at 6100 Hollister Avenue, commencing April 1, 2024, for total annual rent of \$51,249.12 exclusive of utilities.

ACTION: Motion / Second by Commissioners Miller / Glaeser to approve the Consent Calendar. Unanimous voice vote.

ADMINISTRATIVE REPORT

12. Subject: Fiscal Year 2024 Mid-Year Financial Report

Recommendation: That Commission receive a staff presentation regarding the Fiscal Year 2024 Mid-Year Financial report.

ACTION: Presented.

13. Subject: Santa Barbara Airport Master Plan Update

Recommendation: That Airport Commission receive a status update on the Santa Barbara Airport Master Plan Update.

ACTION: Presented.

ADJOURNMENT – 7:19 p.m. on order of Chair, Dennis Houghton.

Maureen Graham

Maureen Graham, Commission Secretary